



Fortis Hospital & Kidney Institute
111A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
Tel. : +91 33 6627 6800,
Fax : +91 33 2463 4802
E-mail : fhki@fortishealthcare.com,
Web : www.fortishealthcare.com

30th March, 2023

The Chief Engineer (O & E cell)
West Bengal Pollution Control Board
Camac Street circle Office
Paribesh Bhavan
10 A, Block -L.A Sector -III
Saltlake City
Kolkata-700106

Dear Sir/Madan:

Subject: Submission of Form- IV

Please find enclosed the "Annual Report" of Bio-Medical Waste generated and disposed of from Fortis Hospital & Kidney Institute at 111A, Rash Behari Avenue; Kolkata-700029 for the year 2022 as per the format specified by your Office.

Thanking You

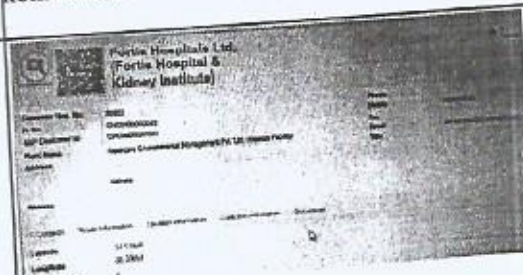
For Fortis Hospitals Ltd, Kolkata


SUBHENDU PRAKASH
Facility Director




Form - IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars	
1.	Particulars of the Occupier	: FORTIS HOSPITAL & KIDNEY INSTITUTE
	(i) Name of the authorised person (occupier or operator of facility)	: MR. SUBHENDU PRAKASH
	(ii) Name of HCF	: FORTIS HOSPITAL & KIDNEY INSTITUTE
	(iii) Address for Correspondence	: FORTIS HOSPITAL & KIDNEY INSTITUTE 111A, RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(iv) Address of Facility	: FORTIS HOSPITAL & KIDNEY INSTITUTE 111A, RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(v) Tel. No, Fax. No	: +91 33 6627 6800 Fax.No : +91- 33-2463-4802
	(vi) E-mail ID	: fhki@fortishealthcare.com
	(vii) URL of Website	: http://www.fortishealthcare.com/india/hospitals-in-west-bengal/fortis-hospital-kidney-institute-kolkata/bmw
	(viii) GPS coordinates of HCF or CBMWTF	:  (Attached)
	(ix) Ownership of HCF or CBMWTF	: Corporate
	(x) Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	: Authorisation No.: D0015488 valid up to 31.07.2027
	(xi) Status of Consents under Water Act and	:

	Air Act		Valid up to: 31.07.2027										
2.	Type of Health Care Facility	:	Private Hospital										
	(i) Bedded Hospital	:	No. of Beds: 72										
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	NA										
	(iii) License number and its date of expiry	:	CE License No:34230181 Validity21.06.24										
3.	Details of CBMWTF	:	NA										
	(i) Number healthcare facilities covered by CBMWTF	:	NA										
	(ii) No of beds covered by CBMWTF	:											
	(iii) Installed treatment and disposal capacity of CBMWTF:	:	NA__										
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	NA										
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	<table border="1"> <tr> <td>Yellow Category</td> <td>: 462.41 Kg (Per month)</td> </tr> <tr> <td>Red Category</td> <td>979.25 kg (Per month)</td> </tr> <tr> <td>White:</td> <td>74.33 kg (Per month)</td> </tr> <tr> <td>Blue Category :</td> <td>80.75kg (Per month)</td> </tr> <tr> <td>General Solid waste:</td> <td>NA</td> </tr> </table>	Yellow Category	: 462.41 Kg (Per month)	Red Category	979.25 kg (Per month)	White:	74.33 kg (Per month)	Blue Category :	80.75kg (Per month)	General Solid waste:	NA
Yellow Category	: 462.41 Kg (Per month)												
Red Category	979.25 kg (Per month)												
White:	74.33 kg (Per month)												
Blue Category :	80.75kg (Per month)												
General Solid waste:	NA												
5	Details of the Storage, treatment, transportation, processing and Disposal Facility												
	(i) Details of the on-site storage facility	:	<table border="1"> <tr> <td>Size</td> <td>:</td> <td>NA</td> </tr> <tr> <td>Capacity</td> <td>:</td> <td>NA</td> </tr> <tr> <td>Provision of on-site storage</td> <td>:</td> <td>(cold storage or any other provision) : NA</td> </tr> </table>	Size	:	NA	Capacity	:	NA	Provision of on-site storage	:	(cold storage or any other provision) : NA	
Size	:	NA											
Capacity	:	NA											
Provision of on-site storage	:	(cold storage or any other provision) : NA											
	disposal facilities		<table border="1"> <thead> <tr> <th>Type of treatment Equipment</th> <th>No of units</th> <th>Capacity Kg/day</th> <th>Quantity treatedo disposed in kg per</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per						
Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per										

			annum
		Incinerators Plasma Pyrolysis Autoclaves Microwave Hydroclave Shredder Needle tip cutter or Destroyer - -NA Sharps encapsulation or concrete pit Deep burial pits: Chemical disinfection: Any other treatment equipment:	
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum.	Red Category (like plastic, glass etc.) NA	
	(iv) No of vehicles used for collection and transportation of biomedical waste	NA	
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	Quantity Generated	Where disposed
		Incineration Ash ETP Sludge	
	vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	Medicare Environmental Management (P) Ltd HMC Dumping site Belgachia F-Road Howrah-107	
	(vii) List of member HCF not handed over bio-medical waste	NA	
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period	Yes (Attached)	
7	Details trainings conducted on BMW (i) Number of trainings conducted on BMW Management.	7(Attached)	
	(ii) number of personnel trained	49	
	(iii) number of personnel trained at the time of induction	8(Attached)	
	(iv) number of personnel not undergone any training so far	NIL	
	(v) whether standard manual for training is available?	YES	
	(vi) any other information)	NO	
8	Details of the accident occurred during the year	NIL	

	(i) Number of Accidents occurred	NIL
	(ii) Number of the persons affected	NA
	(iii) Remedial Action taken (Please attach details if any)	NA
	(iv) Any Fatality occurred, details.	NA
9.	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?	NA
	Details of Continuous online emission monitoring systems installed	NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?	YES NOT A SINGLE TIME
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	NA
12	Any other relevant information	:(Air Pollution Control Devices attached with the Incinerator)

Certified that the above report is for the period from 1ST Jan,2022 -31ST Dec 2022

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Subhadr...
Name and Signature of the Head of the Institution



Date: 30/3/2023.
Place: Kolkata

Fortis Hospital & Kidney Institute

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Training

Department : Housekeeping

Subject : B.M.W Segregation & Handling.

Training conducted by : Pampa Das & Parun Ray.

Date : 21/7/22

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Pulak Mondal	P Mondal
2.	Hareemoham Kansari	Hareemoham
3.	Kanchan Halder	Kanchan Halder
4.	Mina Halder	Mina Halder
5.	Khokan Sardar	Khokan Sardar
6.	Biplab Gayen	Biplab Gayen.
7.	Preetam Barik	Preetam Barik
8.	Shambhu Nath Khara	Shambhu Nath Khara
9.	Sebrata Sardar	Sebrata Sardar
10.	Raj Kumar Karanakar	Raj Kumar Karanakar
11.	Amaz Kc Pouth	Amaz Kc Pouth
12.	Samir Das	Samir Das.
13.	Sumit Singh	Sumit
14.	Pushpa Adak	P Adak
15.	Tumpa Sardar	Tumpa Sardar
16.	Mohan Halder	M. Halder
17.	Buddhabert Ghosh	Buddhabert Ghosh
18.		
19.		
20.		

Pampa Das

Signature of HK in charge

Nireekshen Das (RCW)
21/7/22

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Training

Department : Housekeeping

Subject : *Needle stick injury & BIO Medical waste*

Training conducted by : *Pampa Das*

Date : *22/09/22*

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	<i>Aparna Saha</i>	<i>A. Saha</i>
2.	<i>Debamay Mondal</i>	<i>N - Mandal</i>
3.	<i>Tapas Mondal</i>	<i>Tapas Mondal</i>
4.	<i>Ramesh Paul</i>	<i>Ramesh Paul</i>
5.	<i>Joseph Paul</i>	<i>Joseph Paul</i>
6.	<i>Aditya Das</i>	<i>Aditya Das</i>
7.	<i>Shambhu Nath Chakrabarti</i>	<i>S. Chakrabarti</i>
8.	<i>Bappa Goswami</i>	<i>B. Goswami</i>
9.	<i>Raj Kumar Karanika</i>	<i>Raj Kumar Karanika</i>
10.	<i>Mona Hazra</i>	<i>Mona Hazra</i>
11.	<i>Mina Halder</i>	<i>Mina</i>
12.	<i>Mamoni Sompur</i>	<i>Mamoni Sompur</i>
13.	<i>Koushik Das</i>	<i>Koushik Das</i>
14.	<i>Pampa Mondal</i>	<i>Pampa Mondal</i>
15.	<i>Deepta Barick</i>	<i>Deepta Barick</i>
16.	<i>Subrata Maity</i>	<i>S. Maity</i>
17.	<i>Sumit Singh</i>	<i>Sumit Singh</i>
18.	<i>Somaj Das</i>	<i>Somaj Das</i>
19.		
20.		

Pampa Das

Minakshi Das (ICW)



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Training

Department : Housekeeping

Subject : *Needle stick injury and B.M.W*

Training conducted by : *Pampa Dm*

Date : *15/09/22*

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	<i>Dushpa Adok</i>	<i>P. Adok</i>
2.	<i>Day Kumari Karmakar</i>	<i>Roy</i>
3.	<i>Poojam Barick</i>	<i>Preetam Barick</i>
4.	<i>Uma Dalder</i>	<i>U. Dalder</i>
5.	<i>Jaysama Bhash</i>	<i>J. A. Bhash</i>
6.	<i>Sarabanti Saha</i>	<i>S. Saha</i> <i>APRAB BLAM</i>
7.	<i>Affab Adm</i>	
8.	<i>Ramesh Paik</i>	<i>Ramesh Paik</i>
9.	<i>Lakshmi Mondol</i>	<i>Lakshmi Mondol</i>
10.	<i>Dipak Singh</i>	<i>Dipak Singh</i>
11.	<i>Simi Datta</i>	<i>Simi Datta</i>
12.	<i>Dipankar Saha</i>	<i>Dipankar Saha</i>
13.	<i>Biplab Gayen</i>	<i>B. Gayen</i>
14.	<i>Shambhu Nath Chakraborty</i>	<i>S. Nath</i>
15.	<i>Biplab Saha</i>	<i>B. Saha</i>
16.	<i>Buddhabendra Bhash</i>	<i>Buddhabendra Bhash</i>
17.	<i>Somdeb Das</i>	<i>S. Das</i>
18.		
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20.		

Pampa Dm

Signature of HK in charge

Ministerial Sup. CEN
15/9/22



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Training

Department : Housekeeping

Subject : *BMW waste and segregation and handling*

Training conducted by : *Pompa Das*

Date :

26/5/22

Evening

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	<i>Joseph Paul</i>	<i>[Signature]</i>
2.	<i>Dipankar Sarda</i>	<i>Dipankar Sarda</i>
3.	<i>Pinki Das</i>	<i>Pinki Das</i>
4.	<i>Lakshmi Mandal</i>	<i>Lakshmi Mandal</i>
5.	<i>Sangita Karmari</i>	<i>Sangita Karmari</i>
6.	<i>Subrata Sarda</i>	<i>Subrata Sarda</i>
7.	<i>Tapan Mandal</i>	<i>Tapan Mandal</i>
8.	<i>Shambhu Nath Khanna</i>	<i>Shambhu Nath Khanna</i>
9.	<i>Manas Hazra</i>	<i>Manas Hazra</i>
10.	<i>Preetam Barick</i>	<i>Preetam Barick</i>
11.	<i>Subrata Maity</i>	<i>S. Maity</i>
12.	<i>Ramesh Paik</i>	<i>R. Paik</i>
13.	<i>Jyotsna Ghosh</i>	<i>Jyotsna Ghosh</i>
14.	<i>Dipak Singha</i>	<i>Dipak Singha</i>
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Pompa Das

Signature of HK in charge



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Training

Department : Housekeeping

Subject : *Biom waste and segregation and handling.*

Training conducted by : *Pampa Das.*

Date : *20/5/22*

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	<i>Tapas Mondol</i>	<i>Tapas Mondol</i>
2.	<i>Haromohan Kamsali</i>	<i>Haromohan</i>
3.	<i>Affab Alam</i>	<i>AFTABALAM</i>
4.	<i>Khokan Sarker</i>	<i>Khokan Sarker</i>
5.	<i>Deepali Das</i>	<i>DEEPA LI DAS</i>
6.	<i>Rakhi Chakraborty</i>	<i>Rakhi Chakraborty</i>
7.	<i>Kanchan Halder</i>	<i>Kanchan Halder</i>
8.	<i>Biplab Sarker</i>	<i>Biplab Sarker</i>
9.	<i>Mamoni Sanyal</i>	<i>MAMONI SANYAL</i>
10.	<i>Koushona Das</i>	<i>Koushona Das</i>
11.	<i>Debat Mondol</i>	<i>Debat Mondol</i>
12.	<i>Sumit Singh</i>	<i>Sumit Singh</i>
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Pampa Das



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Training

Department : Housekeeping

Subject : *BMW waste and segregation and handling.*

Training conducted by : *Pampa Das Tarun Ray & Nireekshna Edisher*

Date : *12/1/22*

Sl. No. .	NAME OF THE STAFF	SIGANTURE
1.	<i>Joshep Paul.</i>	<i>[Signature]</i>
2.	<i>Pinki Das.</i>	<i>Pinki Das</i>
3.	<i>Sujay Naskar.</i>	<i>Sujay Naskar</i>
4.	<i>Dipak Singh.</i>	<i>Dipak Singh</i>
5.	<i>Sima Dutta.</i>	<i>Sima Dutta</i>
6.	<i>Aftab Alam.</i>	<i>AFYABALAM</i>
7.	<i>Dipankar Sarda.</i>	<i>Dipankar Sarda</i>
8.	<i>Rajkumar Karmakar.</i>	<i>[Signature]</i>
9.	<i>Subrata Sarda.</i>	<i>Subrata Sarda</i>
10.	<i>Anurag Rauth.</i>	<i>Anurag Rauth</i>
11.	<i>Riya Chatterjee.</i>	<i>Riya Chatterjee</i>
12.	<i>Lakshmi Mondal.</i>	<i>Lakshmi Mondal</i>
13.	<i>Jyotsna Ghosh.</i>	<i>Jyotsna Ghosh</i>
14.	<i>Sangita Kausari.</i>	<i>Sangita Kausari</i>
15.	<i>Pampa Mondal.</i>	<i>Pampa Mondal</i>
16.	<i>Prasenjit Halder.</i>	<i>Prasenjit Halder</i>
17.	<i>Biplab Sarkar.</i>	<i>Biplab Sarkar</i>
18.	<i>Shrabanti Saha.</i>	<i>Shrabanti Saha</i>
19.	<i>Chambhu Nath Khanna.</i>	<i>Chambhu Nath Khanna</i>
20.		

Pampa Das

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Training

Department : Housekeeping

Subject : *BMW waste and segregation and handling.*

Training conducted by : *Pampa Dns.*

Date : *5/5/22*

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	<i>Uma Halder</i>	<i>Sari Sankar</i>
2.	<i>Haramohan Karmari</i>	<i>Goramohan Karmari</i>
3.	<i>Palak Mandal</i>	<i>Palak</i>
4.	<i>Mamoni Sengupta</i>	<i>Mamoni</i>
5.	<i>Mina Halder</i>	<i>Mina Halder</i>
6.	<i>Deetali Das</i>	<i>Deetali DAS</i>
7.	<i>Manas Hazra</i>	<i>Manas Hazra</i>
8.	<i>Khokan Sarda</i>	<i>Khokan Sarda</i>
9.	<i>Dipak Singh</i>	<i>Dipak Singh</i>
10.	<i>Biplab Gayen</i>	<i>Biplab Gayen</i>
11.	<i>Dipankar Sarda</i>	<i>Dipankar Sarda</i>
12.	<i>Prasenjit Halder</i>	<i>Prasenjit Halder</i>
13.	<i>Dipak Sinha</i>	<i>Sinha</i>
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Pampa Dns



NAME- Jhuma Mondal

DATE OF JOINING - 18-11-2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	18/11/22	Jhuma Mondal
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	18/11/22	Jhuma Mondal
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	19/11/22	Jhuma Mondal
4	Needle stick injury, Spillage management & Hand hygiene	19/11/22	Jhuma Mondal
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	20/11/22	Jhuma Mondal
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	20/11/22	Jhuma Mondal
7	Firefighting training	20/11/22	Jhuma Mondal
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	21/11/22	Jhuma Mondal

Jhuma Mondal
Employee Signature

Pampa Dms
Signature of HK In charge



NAME- *Bappa Goswami*

DATE OF JOINING - 10.07.2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	10/07/22	<i>Bappa Goswami</i>
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	10/07/22	<i>Bappa Goswami</i>
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	11/07/22	<i>Bappa Goswami</i>
4	Needle stick injury, Spillage management & Hand hygiene	11/07/22	<i>Bappa Goswami</i>
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	12/07/22	<i>Bappa Goswami</i>
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	12/07/22	<i>Bappa Goswami</i>
7	Firefighting training	12/07/22	<i>Bappa Goswami</i>
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	18/07/22	<i>Bappa Goswami</i>

Bappa Goswami
Employee Signature

Panupa Dns
Signature of HK In charge



NAME- Biplab Gayen

DATE OF JOINING - 20.05.2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	20/05/22	B.W.
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	20/05/22	B.W.
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	21/05/22	B.W.
4	Needle stick injury, Spillage management & Hand hygiene	21/05/22	B.W.
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	22/05/22	B.W.
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	22/05/22	B.W.
7	Firefighting training	22/05/22	B.W.
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	23/05/22	B.W.

B.W.

Employee Signature

Pampa Das

Signature of HK In charge



NAME- Kartiek Patra

DATE OF JOINING - 09/11/2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	09/11/22	K. Patra
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	09/11/22	K. Patra
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	10/11/22	K. Patra
4	Needle stick injury, Spillage management & Hand hygiene	10/11/22	K. Patra
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	11/11/22	K. Patra
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	11/11/22	K. Patra
7	Firefighting training	11/11/22	K. Patra
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	12/11/22	K. Patra

Kartiek Patra
Employee Signature

Pampa dm
Signature of HK In charge



NAME-

Sayandip Das

DATE OF JOINING - 22.11.2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service.	22/11/22	Sayandip Das
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	22/11/22	Sayandip Das
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	23/11/22	Sayandip Das
4	Needle stick injury, Spillage management & Hand hygiene	23/11/22	Sayandip Das
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	24/11/22	Sayandip Das
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	24/11/22	Sayandip Das
7	Firefighting training	24/11/22	Sayandip Das
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	25/11/22	Sayandip Das

Sayandip Das
Employee Signature

Pampa Das
Signature of HK In charge



NAME- *Aparna Sardar*

DATE OF JOINING - 03.09.2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	<i>03/09/22</i>	<i>Aparna Sardar</i>
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	<i>03/09/22</i>	<i>Aparna Sardar</i>
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	<i>04/09/22</i>	<i>Aparna Sardar</i>
4	Needle stick injury, Spillage management & Hand hygiene	<i>04/09/22</i>	<i>Aparna Sardar</i>
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	<i>05/09/22</i>	<i>Aparna Sardar</i>
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	<i>05/09/22</i>	<i>Aparna Sardar</i>
7	Firefighting training	<i>05/09/22</i>	<i>Aparna Sardar</i>
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	<i>06/09/22</i>	<i>Aparna Sardar</i>

Aparna Sardar
Employee Signature

Pampa Dns
Signature of HK In charge



NAME- Hiranmoy Mondal

DATE OF JOINING - 16.08.2022

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	16/08/22	Hiranmoy Mondal.
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	16/08/22	Hiranmoy Mondal.
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	17/08/22	Hiranmoy Mondal.
4	Needle stick injury, Spillage management & Hand hygiene	17/08/22	Hiranmoy Mondal.
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	18/08/22	Hiranmoy Mondal.
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	18/08/22	Hiranmoy Mondal.
7	Firefighting training	18/08/22	Hiranmoy Mondal.
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	19/08/22	Hiranmoy Mondal.

Hiranmoy Mondal.
Employee Signature

Pampa Das
Signature of HK In charge



MINUTES OF MEETING OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE

NAME OF UNIT: Fortis Hospital and Kidney Institute (FHKI), Kolkata

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

1. Date & Time: 24th February, 2022 at 3 pm
2. Total no. of Members in the committee: 16
3. Number of members attended (attach attendance sheet): 14
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative: None
6. Agenda circulated prior to meeting (Yes/No): Yes
7. Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes
8. Details of action items open from previous meeting: ETO equipment repair
9. Details of action items open from previous two meetings: AMS WG meeting
10. Summary of discussion on Reports / documents of all essential Agenda items presented: Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI data, AMS compliance data, training reports, audit summary, surveillance C/S reports and vaccination updates were presented.
11. Timelines & responsibilities:

Action Item	Responsibility	Expected Closure Date	Inter dependencies
A meeting of the AMS WG could not be conducted because COVID19-related isolation of few key members. The same will be conducted in February.	Medical Head ICO AMS WG	28.02.2022	All concerned
ETO equipment repair is pending because issues with OneFortis. It will be completed in February.	Biomedical Infection control	28.02.2022	Admin
AMS actionable: AMS including presurgical prophylaxis data and DRI 2020 data were presented and discussed. Following are the ways forward:	ICO AMS WG	31 st May, 2022	All concerned

<p>DRI data will be discussed again in AMS WG meeting and a session for nurses will also be arranged to emphasize their role in AMS program. Need to improve timing and duration of pre-surgical antibiotic prophylaxis. To increase awareness so that cultures are sent more in all those cases of therapeutic antibiotic uses (currently ~ 20%).</p>			
<p>Effluent testing from STP was last done on 17.01.2021 and the frequency is once yearly. The Maintenance team will complete this by end of January (if not done) and inform infection control once complete.</p>	<p>Admin Maintenance</p>	<p>31.01.2022</p>	<p>--</p>

12. Signature of Chairman and Convener:

Nirachhena Ghosh



MINUTES OF MEETING OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE

NAME OF UNIT: Fortis Hospital and Kidney Institute (FHKI), Kolkata —

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

1. Date & Time: 17th August, 2022 at 3 pm
2. Total no. of Members in the committee: 16
3. Number of members attended (attach attendance sheet): --
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative: --
6. Agenda circulated prior to meeting (Yes/No): Yes
7. Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes
8. Details of action items open from previous meeting: None.
9. Details of action items open from previous two meetings: None.
10. Summary of discussion on Reports / documents of all essential Agenda items presented: Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI data, AMS compliance data, training reports, audit summary, surveillance C/S reports and vaccination updates were presented.
11. Timelines & responsibilities:

Action Item	Responsibility	Expected Closure Date	Inter dependencies
AMS update: as per the presurgical prophylaxis data, BII antibiotics were used in nearly 58% of cases and the use of Cefuroxime came down to <30%. As Cefuroxime remains the choice of prophylactic agent for urological procedure, it was requested so that culture-sensitivity testing is used more often in those patients not on cefuroxime. As per July data, culture-sensitivity was done in < 50% of patients receiving pre-op antibiotics. The same will be raised in the upcoming HMC meeting for discussion.	AMS WG Infection control team Nursing admin OT Manager	Continued compliance	All concerned

The gasket in one of the CSSD Autoclaves needs to be changed.	Biomedical team	31.08.2022	OT Manager ICN
Procurement of the approved Peracetic acid containing HLD (powder form) as back up for the current OPA solution to be completed and made available for use.	Purchase Store OT Manager Infection Control Team	30.09.2022 —	All concerned
Biomedical waste management audit: Issues regarding waste disposal found in Lab were closed on spot. Further and frequent training of Lab staffs to be arranged.	ICN	31.08.2022	--

12. Signature of Chairman and Convener:

M. S. Elshar



MINUTES OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE MEETING

NAME OF UNIT: FHKI

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

- Date & Time: 15.07.2021 at 3.30 pm onwards
- Total no. of Members in the committee: 16
- Total Attendance: 15
- Chairman, Convener & Mandatory Members present (Yes/No): Yes
- Details of essential members who neither attended nor sent a representative: 0
- Agenda circulated prior to meeting (Yes/No): Yes
- Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes

Action Items	Responsibility	Expected Closure Date	Inter dependency
Quick review of the Minutes of the last infection control Committee meeting held on 11.06.2021. Committee reviewed previous minutes of the meeting. All the points were closed.	All concerned	Closed	All concerned
Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI, BMW and Hand hygiene audit were tabled: No HAIs were reported in the month of June, 2021. SSI data collection to be revamped as planned previously which is yet to be fully in place. It was decided to have a training session involving nursing in-charges and supervisors on IPC policies and preventive bundle care approach.	IPC team Nursing Quality	31 st August, 2021.	All concerned
OT/CSSD updates: Specific biological indicator for ETO machine and Class to chemical indicators (Bowie dick test) to test efficacy of steam penetration and air removal during pre-vacuum cycle of autoclaving. OT needs separate hand washing and equipment washing areas. The teams to find out a solution.	Purchase team Admin IPC team	-31 st August, 2021. -31 st October, 2021.	All concerned
<ul style="list-style-type: none"> - Key update from HMC- discussed. - BMW License, Vendor Agreement validity & regulatory reports- all documents up-to-date; - Infection Control & BMW Trainings- in-service and monthly training conducted. - Surveillance culture reports- presented by ICN and discussed. Correctives action taken against aquaguard water report were shared. 	All concerned	31 st August, 2021	All concerned

<ul style="list-style-type: none"> - Training to be given on proper method of surveillance sample collection and frequencies. - Vaccination Record update- presented by ICN and discussed; 100% staffs requiring vaccination up-to-date. 			
<p>AMS updates shared and updated antibiogram was explained with possible choices of antibiotics for empiric usage. Henceforth Antibiogram will be shared 6 monthly.</p> <p>Need to improve presurgical antibiotic usage data collection with increased sample size and better randomization.</p> <p>A meeting to be arranged with senior clinicians to increase awareness on different AMS policies.</p>	<p>MS ICO Quality, ICN & AMS Nurse</p>	<p>31st August, 2021.</p>	<p>All concerned.</p>

Minutes prepared by: Sr. Nireekshana Elisha- Infection Control Nurse. *Nireekshana Elisha*

Approved by: Dr. Arindam Chakraborty- Microbiologist and Infection Control Officer.



FORM - I
ACCIDENT REPORTING

1. Date and time of accident : *NA*
2. Type of Accident : *NO*
3. Sequence of events leading to accident : *NO*
4. Has the Authority been informed immediately : *NA*
5. The type of waste involved in accident : *NA*
6. Assessment of the effects of the accidents on human health and the environment: *NO*
7. Emergency measures taken : *NA*
8. Steps taken to alleviate the effects of accidents : *NA*
9. Steps taken to prevent the recurrence of such an accident.: *NO*
10. Does your facility has an Emergency Control policy? If yes give details: *NA*

Date : *30-03-2023*

01-01-2022 - 31-12-2022

Place: *MOLKATA*

Signature: 

Name: *SUBHENDU PRAKASH*

Designation: *FACILITY DIRECTOR*