

5th March, 2024

O.S.D

The Chief Engineer (O & E cell)
West Bengal Pollution Control Board
Camac Street circle Office
Paribesh Bhavan
10 A, Block -L. A Sector -III
Saltlake City
Kolkata-700106



Dear Sir/Madam

Subject: Submission of Form- IV

Please find enclose the "Annual Report" of Bio-Medical Waste generated and disposed of from Fortis Hospital & Kidney Institute at 111A, Rash Behari Avenue; Kolkata-700029 for the year 2023 as per the format specified by your Office.

Thanking You

For Fortis Hospitals Ltd, Kolkata

Baishpayan Mukherjee
Baishpayan Mukherjee
Facility Director

NOTE: There were no occurrence of any type of incidents (minor/major) at Hospital during handling / transportation of BMW in the year 2023.

FORTIS HOSPITALS LIMITEDRegd. Office : Escorts Heart Institute and Research Centre, Okhla Road, New Delhi - 110025
Tel : +91 11 2682 5000, Fax : +91 11 4162 8435 CIN : U93000DL2009PLC222166, GST : 19AABCF3718N1ZB

Form - IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1.	Particulars of the Occupier	:	FORTIS HOSPITAL&KIDNEY INSTITUTE
	(i) Name of the authorised person (occupier or operator of facility)	:	MR BAISHPAYAN MUKHERJEE
	(ii) Name of HCF	:	FORTIS HOSPITAL &KIDNEY INSTITUTE
	(iii) Address for Correspondence	:	FORTIS HOSPITAL &KIDNEY INSTITUTE 111A,RASH BEHARI AVENUE, KOLKATA- 700029, INDIA
	(iv) Address of Facility		FORTIS HOSPITAL &KIDNEY INSTITUTE 111A,RASH BEHARI AVENUE, KOLKATA- 700029, INDIA
	(v)Tel. No, Fax. No	:	+91 33 6627 6800 Fax.No : +91- 33-2463-4802
	(vi) E-mail ID	:	fhki@fortishealthcare.com
	(vii) URL of Website		http://www.fortishealthcare.com/india/hospitals-in-west-bengal/fortis-hospital-kidney-institute-kolkata/bmw
	(viii) GPS coordinates of HCF or CBMWTF		Latitude: 22.518463807088526, Longitude: 88.35614508201321 (Attached)
	(ix) Ownership of HCF or CBMWTF	:	Corporate
	(x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	:	Authorisation No.: 144-SEE-CAMAC-WBPCB-BM-220-2015 valid up to 31.07.2027
	(xi). Status of Consents under Water Act and Air Act	:	Valid up to: 31.07.2027
2.	Type of Health Care Facility	:	Private Hospital

	(i) Bedded Hospital	:	No. of Beds: 72										
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	NA										
	(iii) License number and its date of expiry		CE License No:34230181 Validity21.06.24										
3.	Details of CBMWTF	:	NA										
	(i) Number healthcare facilities covered by CBMWTF	:	NA										
	(ii) No of beds covered by CBMWTF	:											
	(iii) Installed treatment and disposal capacity of CBMWTF:	:	NA__										
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	NA										
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	<table border="1"> <tr> <td>Yellow Category</td> <td>4730(Average-394.17 kg Per month)</td> </tr> <tr> <td>Red Category</td> <td>16611(Average-1384.25 kg Per month)</td> </tr> <tr> <td>White:</td> <td>627(52.25kg Per month)</td> </tr> <tr> <td>Blue Category :</td> <td>875(72.92kg (Per month)</td> </tr> <tr> <td>General Solid waste:</td> <td>NA</td> </tr> </table>	Yellow Category	4730(Average-394.17 kg Per month)	Red Category	16611(Average-1384.25 kg Per month)	White:	627(52.25kg Per month)	Blue Category :	875(72.92kg (Per month)	General Solid waste:	NA
Yellow Category	4730(Average-394.17 kg Per month)												
Red Category	16611(Average-1384.25 kg Per month)												
White:	627(52.25kg Per month)												
Blue Category :	875(72.92kg (Per month)												
General Solid waste:	NA												
5	Details of the Storage, treatment, transportation, processing and Disposal Facility												
	(i) Details of the on-site storage facility	:	Size : NA										
		:	Capacity :NA										
		:	Provision of on-site storage : (cold storage or any other provision) : NA										
	disposal facilities		<table border="1"> <thead> <tr> <th>Type of treatment Equipment</th> <th>No of units</th> <th>Capacity Kg/day</th> <th>Quantity treatedo disposed in kg per annum</th> </tr> </thead> <tbody> <tr> <td>Incinerators Plasma Pyrolysis Autoclaves</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per annum	Incinerators Plasma Pyrolysis Autoclaves					
Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per annum										
Incinerators Plasma Pyrolysis Autoclaves													

		Microwave Hydroclave Shredder Needle tip cutter or Destroyer Sharps encapsulation or concrete pit Deep burial pits: Chemical disinfection: Any other treatment equipment:	-NA -
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum.	Red Category (like plastic, glass etc.)	NA
	(iv) No of vehicles used for collection and transportation of biomedical waste		NA
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	Incineration Ash ETP Sludge	Quantity Generated Where disposed
	vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of		Medicare Environmental Management (P) Ltd HMC Dumping site Belgachia F-Road Howrah-107
	(vii) List of member HCF not handed over bio-medical waste		NA
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period		Yes (Attached)
7	Details trainings conducted on BMW (i) Number of trainings conducted on BMW Management.		14(Sample copy Attached)
	(ii) number of personnel trained		50
	(iii) number of personnel trained at the time of induction		8(Sample copy Attached)
	(iv) number of personnel not undergone any training so far		NIL
	(v) whether standard manual for training is available?		YES
	(vi) any other information)		NO
8	Details of the accident occurred during the year		NIL
	(i) Number of Accidents occurred		NIL
	(ii) Number of the persons affected		NA

	(iii) Remedial Action taken (Please attach details if any)		NA
	(iv) Any Fatality occurred, details.		NA
9.	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?		NA
	Details of Continuous online emission monitoring systems installed		NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		YES NOT A SINGLE TIME
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		Yes, As per Standard
12	Any other relevant information	:	NIL

Certified that the above report is for the period from 1ST Jan,2023 -31ST Dec 2023

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Baishyaje Mukherjee
Name and Signature of the Head of the Institution

Date: 05-03-2024.
Place: Kolkata



FORM - I
ACCIDENT REPORTING

1. Date and time of accident : *NA*
2. Type of Accident : *NO*
3. Sequence of events leading to accident : *NO*
4. Has the Authority been informed immediately : *NA*
5. The type of waste involved in accident : *NA*
6. Assessment of the effects of the accidents on human health and the environment: *NO*
7. Emergency measures taken : *NA*
8. Steps taken to alleviate the effects of accidents : *NA*
9. Steps taken to prevent the recurrence of such an accident.: *NO*
10. Does you facility has an Emergency Control policy? If yes give details: *NA.*

Date : *5/03/2024*

01/01/2023 - 31/12/2023

Place: *MUMBAI*

Signature *Baeshpayan Kulkarni*

Name : *BAESHAPAYAN KULKARNI*

Designation *FACILITY DIRECTOR*



NAME- SUSANTA DAS,

DATE OF JOINING - 10-06-2023

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	10-06-2023	Susanta Das
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	10-06-2023	Susanta Das
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	10-06-2023	Susanta Das
4	Needle stick injury, Spillage management & Hand hygiene	11-06-2023	Susanta Das
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	11-06-2023	Susanta Das
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	11-06-2023	Susanta Das
7	Firefighting training	12-06-2023	Susanta Das
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	12-06-2023.	Susanta Das

Susanta Das
Employee Signature

Pampa Das
Signature of HK In charge



NAME- SUMA MAHATA.

DATE OF JOINING - 23-09-2023.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	23-09-2023	सुमा शिरोळे
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	23-09-2023	सुमा शिरोळे
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	23-09-2023	सुमा शिरोळे
4	Needle stick injury, Spillage management & Hand hygiene	24-09-2023	सुमा शिरोळे
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	24-09-2023	सुमा शिरोळे
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	24-09-2023	सुमा शिरोळे
7	Firefighting training	25-09-2023	सुमा शिरोळे
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	25-09-2023.	सुमा शिरोळे

Employee Signature

सुमा शिरोळे

Signature of HK In charge

Pampos Dim



NAME- BADAL DAS,

DATE OF JOINING - 15/11/2023.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	15/11/23	Badal Das
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	15/11/23	Badal Das
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	15/11/23	Badal Das
4	Needle stick injury, Spillage management & Hand hygiene	16/11/23	Badal Das
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	16/11/23	Badal Das
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	16/11/23	Badal Das
7	Firefighting training	17/11/23	Badal Das
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	17/11/23.	Badal Das

Badal Das
Employee Signature

Pampa Dey
Signature of HK In charge



NAME- HARIPADA MISTRI,

DATE OF JOINING -15-12-2023

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	15-12-2023	Haripada Mistry
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	15-12-2023	Haripada Mistry
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	15-12-2023	Haripada Mistry
4	Needle stick injury, Spillage management & Hand hygiene	16-12-2023	Haripada Mistry
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	16-12-2023	Haripada Mistry
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	16-12-2023	Haripada Mistry
7	Firefighting training	17-12-2023	Haripada Mistry
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	17-12-2023	Haripada Mistry

Haripada Mistry
Employee Signature

Pampa dm.
Signature of HK In charge



Fortis Hospital & Kidney Institute

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Tel. : +91 33 6627 6800, Fax : +91 33 2463 4802
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Training

Department : Housekeeping

Subject : BIO-Medical waste segregation and handling.

Training conducted by : Pampa Das, Ninceekshana Etiska.

Date : 07.02.2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Prasanjit Haldan.	Prasenjit Haldan.
2.	Bappa Goswami	Bappa Goswami
3.	Dipankar Sandan.	Dipankar Sandan
4.	Vina Haldan.	Vina Haldan
5.	Tapas Mondal.	Tapas Mondal
6.	Rajkumar Ranmakan.	Rajkumar Ranmakan
7.	Manju Das.	Manju Das.
8.	Subrata Sandan.	Subrata Sandan
9.	Manas Hazra.	Manas Hazra
10.	Sima Dutta.	Sima Dutta
11.	Raja Chatterjee.	Raja Chatterjee
12.	Rakhi Ghosh.	Rakhi Ghosh
13.	Shrabanti Saha.	Shrabanti Saha
14.	Laxmi Mondal.	Laxmi Mondal
15.	Pampa Mondal.	Pampa Mondal
16.	Smita Ghosh	Smita Ghosh
17.	Buddhadar Ghosh.	Buddhadar Ghosh
18.		
19.		
20.		

Pampa



Signature of HK in charge

NEC/HR
7/2/23

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Training

Department : Housekeeping

Subject : BSO. Medical waste and segregation and handling.

Training conducted by : Pampa Das, Haridas Nandan.

Date : 16.02.2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Tapas Mondal.	Tapas Mondal
2.	Attab Alam.	AFTABALAM
3.	Monju Das.	Manju Das.
4.	Pampa Mondal.	Pampa Mondal
5.	Apanna Sandan.	A. Sandan
6.	Ramesh Paul.	Ramesh Paul
7.	Kholan Sandan.	Kholan Sandan
8.	Sunait Haldan.	Sunait Haldan
9.	Joseph Paul.	Joseph Paul
10.	Kantile Patra.	Kantile Patra
11.	Subrata Maity.	S. Maity
12.	Manas Hazra.	Manas Hazra
13.	Sayandip Das. s/v.	Sayandip Das
14.	Shambu Nath Khong.	Shambunath Khong
15.		
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Pampa Das



Signature of HK in charge

Nirankush Das
16/2/23

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Training

Department : Housekeeping

Subject : BSO - medical waste segregation and handling.

Training conducted by : Pampa Das, Manoj Das Nandan, Nireekshana Elisha.

Date : 23.02.2023.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Deepali Das.	Deepali DAS
2.	Joseph Paul.	Joseph Paul
3.	Arishna Bag	Kanishka Bag
4.	Raja Chatterjee.	Rajendra Chatterjee
5.	Puspa Das.	P. Das
6.	Pritam Banerjee.	Pritom Banik
7.	Pinki Das.	Pinki Das
8.	Joshna Ghosh.	Joshna Ghosh
9.	Sima Dutta.	Sima Dutta
10.	Bappa Goswami	Bappa Goswami
11.	Samin Das.	Samin Das.
12.	Sayan Dip Das.	Sayan Dip Das
13.	Subrata Maiti.	Subrata Maiti
14.	Mamoni Sanjay.	Mamoni Sanjay
15.	Shambu Nath Nandan.	Shambu Nath Nandan
16.	Rajshuman Manmalyan.	Rajshuman Manmalyan
17.		
18.		
19.		
20.		

Pampa Das
Signature of HK in charge



Nireekshana Elisha
28/2/23

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Pampa Das, Manjita Das, Niveeksha Das

Date : 04.05.2023

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Khatun Sandan.	Khatun Sandan
2.	Laxmi Mondal.	Laxmi Mondal.
3.	Shambu Nath Chandra.	Shambu
4.	Biplob Sandan.	B Sandan
5.	Hiranmoy Mondal.	Hiranmoy Mondal.
6.	Subrata Das.	S. Das
7.	Dipankar Sandan.	Dipankar Sandan
8.	Sumanjit Halder.	Sumanjit Halder
9.	Bappa Goswami.	Bappa Goswami
10.	Manas Hazra.	Manas Hazra
11.	Dilip Sandan.	Dilip Sandan
12.	Rajkumar Chatterjee.	Rajkumar Chatterjee
13.	Subrata Sandan.	Subrata Sandan
14.	Sima Dutta.	Sima Dutta
15.	Prasanta Halder.	Prasanta Halder.
16.	Shrabanti Saha.	Shrabanti Saha
17.	Mahanta Halder.	Mahanta Halder
18.	Raja Chatterjee.	Raja Chatterjee
19.	Pinki Das.	Pinki Das
20.	Sayan Dip	Sayan Dip Das

Pampa Das
Signature of HK in charge



Niveeksha Das
4/5/23

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Pampa Das, Haridas Naskar, Nireekshana Eisha.

Date : 11-05-2023,

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Biplob Sanyal	B-Sanyal
2.	Laxmi Mondal	Lakshmi Mondal
3.	Pulak Mondal	P Mondal
4.	Sundar Halder	Sundar Halder
5.	Shambu Nath Chandra	Shambhu Nath Chandra
6.	Pampa Mondal	Pampa Mondal
7.	Kantick Patra	Kantick Patra
8.	Moumita Das	Moumita Das
9.	Ramesh Patra	Ramesh Patra
10.	Ushank Sanyal	Ushank Sanyal
11.	Joseph Paul	Joseph Paul
12.	Mahanta Halder	Mahanta Halder
13.	Subrata Sanyal	Subrata Sanyal
14.	Palash Mondal	Palash Mondal
15.	Mina Halder	Mina Halder
16.	Deepali Das	Deepali Das
17.	Pooja Adak	Pooja Adak
18.	Hiranmay Mondal	Hiranmay Mondal
19.	Haromohan Naskar	Haromohan Naskar
20.	Sayandip	Sayandip Das

Pampa Das

Signature of HK in charge



Naskar
11/05/23

NEE
11/5/23

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and Handling

Training conducted by : Pampa Das, Haridas Nath, Nireekshana Eisha.

Date : 18-05-2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Shambu Nath Khanna.	Shamshu Nath Khanna
2.	Subrata Sankar.	Subrata Sankar
3.	Hiranmay Mondal.	Hiranmay Mondal.
4.	Bijoy Sankar.	B Sankar
5.	Deepali Das.	DEEPAI DAS
6.	Raja Chakraborty.	Rajachakraborty
7.	Mahanta Haldar.	MAHANTA HALDAR
8.	Mina Haldar.	Mina Haldar
9.	Joseph Paul.	J Paul
10.	Puspa Aditya.	P Aditya
11.	Mamoni Sanjay.	Mamoni Sanjay
12.	Arshad Bag.	Arshad Bag
13.	Shoban Sankar.	Shoban Sankar
14.	Manas Hazra.	Manas Hazra
15.	Sima Datta.	Sima Datta
16.	Rajkumar Karmakar.	Rajkumar Karmakar
17.	Sami Kumar Das.	Sami Kumar Das
18.	Sayandip Das.	Sayandip Das
19.		
20.		

Pampa Das
Signature of HK in charge



NZP
18/5/23

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Pampa Das, Anand Das Majdan, Anindeshana Elisha,

Date : 28.05.2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Laxmi Mondal.	Lakshmi Mondal
2.	Dipak Singh.	Dipak Singh
3.	Hiranmoy Mondal.	Hiranmoy Mondal.
4.	Ramesh Das	Ramesh Das
5.	Prasadi Majdan.	Prasadi Majdan
6.	Palash Mondal.	Palash Mondal
7.	Jhuma Mondal.	Jhuma Mondal
8.	Sima Dutta.	Sima Dutta
9.	Shambu Nath Mahana.	Shambu Nath Mahana
10.	Dilip Sandan.	Dilip Sandan
11.	Aman Kuman Royath.	Aman Kuman Royath
12.	Subrata Sandan.	Subrata Sandan
13.	Attab Alam.	ATTABALAM
14.	Mina Majdan.	Mina Majdan
15.	Tumpa Sandan.	Tumpa Sandan
16.	Mamoni Sanfut.	Mamoni Sanfut
17.	Monju Das.	Monju Das
18.	Deepati Das.	Deepati Das
19.	Sayandip Das.	Sayandip Das
20.	Pallavi	Pallavi

Pampa Das

Signature of HK in charge



28/5/23

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Pampa Das, Haridas Dasgupta, Nimesh Chandra Ghosh.

Date : 29-05-2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Tumpa Sarkar	Tumpa Sarkar
2.	Rakhi Bhowmik	Rakhi Mondal
3.	Subrata Sarkar	Subrata Sarkar
4.	Anamika Routh	Anamika Routh
5.	Jayanta Bhasin	J. Bhasin
6.	Mina Halder	Mina Halder
7.	Affab Alam	APTABABALAM
8.	Dilip Sarkar	Dilip Sarkar
9.	Hiranmoy Mondal	Hiranmoy Mondal
10.	Joseph Paul	Joseph Paul
11.	Dipak Singh	Dipak Singh
12.	Ramesh Paul	Ramesh Paul
13.	Khokan Sarker	Khokan Sarker
14.	Biplab Gayen	B. Gayen
15.	Faramoshan Kamsaku	H.M. Kamsaku
16.	Kaustubh Das	Kaustubh Das
17.	Manas Hazra	Manas Hazra
18.	Pampa Mondal	Pampa Mondal
19.	Raja Chakrabarty	Raja Chakrabarty
20.	Shambhu Nath Chandra	Shambhu Nath Chandra

Pampa Das

Signature of HK in charge



29/5/23

Fortis Hospital & Kidney Institute

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling

Training conducted by : Pampa Das, Haridas Dasgupta.

Date : 04-09-2023.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	shrabanti saha.	Shrabanti Saha
2.	Biplap sardar.	B. Sardar
3.	Balaram Mondal.	Balaram Mondal
4.	Kanchan Haldar.	Kanchan Haldar
5.	Khokan Sardar.	Khokan Sardar
6.	subrata maity.	S. Maity
7.	Manas Hazra.	Manas Hazra
8.	Aman Ku. Royth.	Aman Ku. Royth.
9.	Raja chakrabarty.	Raja chakrabarty
10.	Uma Dasgupta.	Uma Dasgupta
11.	Laxmi Mondal.	Laxmi Mondal
12.	Manick Patra.	Manick Patra
13.	Dilip Sardar.	Dilip Sardar
14.	Rajni Ghosh.	Rajni Ghosh
15.	Dipankar Sardar.	Dipankar Sardar
16.	Sumit Singh.	Sumit Singh
17.		
18.		
19.		
20.		

Pampa Das

Signature of HK in charge



Haridas Dasgupta
4/9/23

Fortis Hospital & Kidney Institute

111A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
Tel. : +91 33 6627 6800, Fax : +91 33 2463 4802
E-mail : fhki@fortishealthcare.com, Web : www.fortishealthcare.com



Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling

Training conducted by : Pampa Das, Manjita Dasgupta, Nireekshana Bissha.

Date : 14-09-2023.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Pratim Barik.	Pratim Barik
2.	Rajkumar Samant.	Rajkumar Samant
3.	Pappa Goswami.	Pappa Goswami
4.	Pampa Mondal.	Pampa Mondal
5.	Hannishan Samanta.	H. M. Samanta
6.	Subrata Samanta.	Subrata Samanta
7.	Monju Das.	Monju Das
8.	Jhuma Mondal.	Jhuma Mondal
9.	Pinkal Das.	Pinkal Das
10.	Mahanta Haldar.	Mahanta Haldar
11.	Manas Hazra.	Manas Hazra
12.	Jyotshna Ghosh.	Jyotshna Ghosh
13.	Subrata Maity.	S. Maity
14.	Biptop Samanta.	B. Samanta
15.	Amal K. Rout.	Amal K. Rout
16.	Shrabanti Saha.	Shrabanti Saha
17.	Ramesh Patra.	Ramesh Patra
18.	Joseph Paul.	Joseph Paul
19.	Sayandip Das.	Sayandip Das
20.	Sumit Shing.	Sumit Shing

Pampa Das

Signature of HK in charge



NSM
14/9/23

Fortis Hospital & Kidney Institute

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Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Pampa Das, Anand Das, Nishu Das, Nishu Das, Nishu Das.

Date : 20-09-2023.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Mamoni Sanpu.	Mamoni Sanpu
2.	Tumpa Sardan.	Tumpa Sardan
3.	Khokan Sardan.	Khokan Sardan
4.	Raja Chakraborty.	Raja Chakraborty
5.	Krishna Das.	Krishna Das
6.	Manas Das.	Manas Das
7.	Joseph Paul.	Joseph Paul
8.	Deepali Das.	Deepali Das
9.	Pinki Das.	Pinki Das
10.	Bataram Mondal.	Bataram Mondal
11.	Foyson Ghosh.	Foyson Ghosh
12.	Sima Das.	Sima Das
13.	Rakhi Ghosh.	Rakhi Ghosh
14.	Dina Sardan.	Dina Sardan
15.	Aman M. Roy.	Aman M. Roy
16.	Ramesh Paul.	Ramesh Paul
17.	Susanta Das.	Susanta Das
18.	Laxmi Mondal.	Laxmi Mondal
19.	Shrabanti Saha.	Shrabanti Saha
20.		

Pampa Das

Signature of HK in charge

Nishu Das
20/9/23



Fortis Hospital & Kidney Institute

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Kolkata-700 029, West Bengal, India
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Training

Department : Housekeeping

Subject : Bio Medical Waste segregation and handling.

Training conducted by : Pampa Das, Haridas Dasgupta, Nireekshana Bisaha.

Date : 27-09-2023.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Manas Hazra.	Manas Hazra
2.	Khokan Sarda.	Khokan Sarda
3.	Rakhi Ghosh.	Rakhi Ghosh
4.	Dipankar Sarda.	Dipankar Sarda
5.	Kartik Patra.	Kartik Patra
6.	Raja Chakraborty.	Raja Chakraborty
7.	Sima Datta.	Sima Datta
8.	Dma Mondal.	
9.	Aman M. Rauth.	Aman M. Rauth
10.	Dilip Sarda.	Dilip Sarda
11.	Jyotsna Ghosh.	Jyotsna Ghosh
12.	Laxmi Mondal.	Laxmi Mondal
13.	Shanabati Saha.	Shanabati Saha
14.	Susanta Das.	Susanta Das
15.	Bappa Goswami.	Bappa Goswami
16.	Balaram Mondal.	Balaram Mondal
17.	Manju Das.	Manju Das.
18.	Sambhu Das.	Sambhu Das.
19.	Sumit Singh.	Sumit Singh
20.	Subrata Sarda.	Subrata Sarda

Pampa Das

Signature of HK in charge



Nireekshana
27/9/23

Fortis Hospital & Kidney Institute

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Training

Department : Housekeeping

Subject : Bio Medical waste segregation and handling

Training conducted by : Pampa Das, Anand Das, Nireekshana Bisha .

Date : 30-09-2023 .

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Shambu Nath Chandra,	Shambhu Nath Chandra
2.	Mahanta Alodan,	Mouhanta Halder
3.	Susanta Das,	Susanta Das
4.	Risa Chatterjee,	Rita Chandra Borthi
5.	Abna Alodan,	Mina Halder
6.	Pampa Mondal,	Pampa Mondal
7.	Aman Ku. Royath,	Aman Ku Royath
8.	Pradip Barbed,	Pradip Barbed
9.	Bappa Goswami,	Bappa Goswami
10.	Karick Patra,	Karick Patra
11.	Dra Alodan,	Sati Saha
12.	Jhuma Mondal,	Jhuma Mondal
13.	Balaram Mondal,	Balaram Mondal
14.	Dipankar Sardan,	Dipankar Sardan
15.	Khakan Sardan,	Khakan Sardan
16.	Ranjan Alodan,	Ranjan Halder
17.	Jyotsna Choudh,	Jyotsna Choudh
18.	Dipak Singh,	Dipak Singh
19.	Smit Singh,	Smit Singh
20.	Samban Das,	Samban Das

Pampa Das

Signature of HK in charge



Nireekshana Bisha
30/9/23

MINUTES OF HOSPITAL INFECTION CONTROL COMMITTEE

NAME OF UNIT: FORTIS HOSPITAL AND KIDNEY INSTITUTE

1. Date & Time: 22.09.2023 at 4.00pm
2. Total no. of Members in the committee: 16
3. Number of members attended: 13
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative:
None
6. Agenda circulated 3 days prior to meeting (Yes/No): Yes
7. Action Taken Report (ATR) of previous meeting---
 - a. Action Taken Report on previous committee minutes- Dr Arindam
 - b. Any Key update from HMC – Dr Partha
 - c. Infection Control Data including MOS & CESC & trend analysis of HAIs
 - d. BMW License, Vendor Agreement validity & regulatory reports – Ms Pampa
 - e. BMW Audit findings/ issues /concerns-ICN
 - f. Needle Stick Injury data, Audits- ICN
 - g. Infection Control & BMW Trainings- ICN
 - h. Surveillance reports- ICN
 - i. Vaccination Record update- ICN
 - j. AMS update - Dr Arindam/Sr. Ramandeeep
 - k. Data Validation Report
 - l. OT Report- ICN
 - m. CSSD Update-
 - n. Construction/Repair planned-
 - o. Approval of any new products-
 - p. Any issues/ Concerns/ Incidents -
 - q. Important Matters for decision -
 - r. Important matters for Information.

S. No	Actionable Item from previous meeting	Date when the actionable was first decided	Responsibility	Timeline	Remarks on closure with date when closed	Remarks on escalation to next higher committee (if the point was open for previous two meetings)
1	Session on AMS policy to be conducted with the doctors.	21.06.23	Medical admin	30.08.2023	Will be planned in August	30.08.2023(Closed)
2	Ultrasonic cleaner for scopes	Discussed in the committee about the need to have one	Will be placed in the next CAPEX	Will be placed in the next CAPEX	Biomedical team Medical admin	20.09.23(Open) Waiting for the capex to approve.
3	Anti fungal painting required in the anteroom of KT	Discussed in the committee	Maintenance engineer will address it urgently.	30.08.23	Maintenance	To follow up the matter with the maintenance. 20.10.23(open)
4	Requirement of Chicken pox vaccination in Dialysis	Discussed in the meeting	Committee decided That 1 st priority to be given for KT,ICU,HDU.nurses who are dealing with Isolation rooms.	22.08.23	Incharges&ICN	Closed with immediat effect
5	Fumigation to be done to prevent the fungus over the walls	Discussed in the committee	As fumigation is under process.&to maintain .further.	20.09.23	House keeping&ICN	Closed (22.09.23)
6	Culture to be sent from the oxygen humidifier.	Discussed in the committee.	Plan to send the culture from the oxygen humidifier.	15.08.23	ICN	Closed (15.08.23)
7	Maintenance bundle to be set for the OPD central lines to prevent infection	Discussed in the committee	Plan to send the culture from the oxygen humidifier	20.09.23	HIPACC&Quality	Open(Expected date-20.10.23)

8	Do's&Dont's for the common people In using antibiotics	Discussed in the committee	Planning to produce pamphlet by quality	20.09.23	AMS group &Quality.	Open(Expected date-20.10.23)
9	Half yearly antibiogram discussions by ICO.&to be displayed in the OPD,Wards,&OT	Half yearly antibiogram discussed by ICO in the committee	Planning to display the Antibiogram copy at Ward,OPD&OT.	20.08.23	AMS Nurse.	Closed(25.08.23)
10	Boys&Girls hostel Cleanliness needs To be maintained properly.	Discussed in the committee.	Plan to implement.	20.08.23	House keeping dept.	Partially implimented

8.Summary of discussion on Reports / documents of all essential Agenda items presented

S. No.	Agenda Item	Updates / Points	Actionable	Responsibility	Timeline
1	MOS - HAI Concerns / Scores	Satisfactory	--	--	--
2	CESC - HAI Score / trend / Analysis / Concerns	There is no HAI noted	--	--	--
3	BMW License / Vendor Agreement validity / regulatory reports status	All documents updated.	--	HK Admin	23.09.2024

4	Needle Stick Injury data / concerns	None reported in April, 2023.	Smaller auto-sealed sharp container blunt needles for medicine reconstitution.	ICN	Will be monitored for continued compliance.
5	Infection Control & BMW Trainings update	Minor noncompliance in waste disposal in some areas.	To continue training of all staffs on BMW management.	ICN	Ongoing process.
6	Surveillance reports (High Risk Areas)	All the surveillance reports show - no growth.	--	--	--
7	Vaccination status update	100% updated	--	--	--
8	AMS status & concerns	Worsening practices of surgical antimicrobial prophylaxis discussed.	Also decided by HIPACC was to implement audit of empiric antimicrobial practice by using tool provided by central AMS team. The empiric AMS policy shared by central AMS team to implemented across. A session has been planned on AMS policies.	Medical Admin ICO HIPACC AMS Nurse	31.09.2023 and ongoing
9	Data Validation Report	Presented and discussed	--	--	--

10	Key concerns - OT C/S Report, environment surveillance (Temp / Pressure / Humidity), HEPA Filters	All reports satisfactory	--Planing of changing the Hepafilters	Maintanance Engineer.	20.10.23
11	CSSD Indicators	Nothing significant	To continue the good work	CSSD OT team	--
12	Construction / Repair planned	None at present	--	--	--
13	Any new products for Approval	None at present	--	--	--

9. Other Agenda Items

S. No.	Agenda Item	Discussion	Actionable	Responsibility	Timeline
1	Hepafilters needs to be changed	Discussions done by commitee	Planing of changing the hepafilters	Maintenance engineer	30.09.23
2	Kitchen hygienic status needs to be improved	Discussions done by commitee	Processing is going on	Quality&F&B	30.09.23
3	Food samples needs to be kept for 48hrs in the refrigerator	Discussions done by commitee	Action taken immediately	Quality&F&B.	23.09.23

4	AMS group should be focussed on antibiotic prophylaxis.	Discussions done by committee	It is an ongoing process.AMS group is focusing on that issue.	Quality&AMS group	20.10.23
5	Proper function of autoclave sensor	Discussions done by committee	Action taken	Biomedical Engineer	22.09.23(closed)
6	Water report from ND.Mitra international	Discussions done by committee.	Following up for the report	Maintenance Engineer	30.09.23

Signature of Convener



[Handwritten Signature]

Pulak Melekhya
Signature of Chairman

MSOG/HICC.MOM/20220401



MINUTES OF HOSPITAL INFECTION CONTROL COMMITTEE

NAME OF UNIT: FORTIS HOSPITAL AND KIDNEY INSTITUTE

1. Date & Time: 16.11.2023 at 4.00pm
2. Total no. of Members in the committee: 16
3. Number of members attended: 13
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative:
None
6. Agenda circulated 3 days prior to meeting (Yes/No): Yes
7. Action Taken Report (ATR) of previous meeting---
 - a. Action Taken Report on previous committee minutes- Dr Arindam
 - b. Any Key update from HMC – Dr Partha
 - c. Infection Control Data including MOS & CESC & trend analysis of HAIs
 - d. BMW License, Vendor Agreement validity & regulatory reports – Ms Pampa
 - e. BMW Audit findings/ issues /concerns-ICN
 - f. Needle Stick Injury data, Audits- ICN
 - g. Infection Control & BMW Trainings- ICN
 - h. Surveillance reports- ICN
 - i. Vaccination Record update- ICN
 - j. AMS update - Dr Arindam/Sr. Ramandeep
 - k. Data Validation Report
 - l. OT Report- ICN
 - m. CSSD Update-
 - n. Construction/Repair planned-
 - o. Approval of any new products-
 - p. Any issues/ Concerns/ Incidents -
 - q. Important Matters for decision -
 - r. Important matters for Information.

S. No	Actionable Item from previous meeting	Date when the actionable was first decided	Responsibility	Timeline	Remarks on closure with date when closed	Remarks on escalation to next higher committee (if the point was open for previous two meetings)
1	Anti fungal painting required in the anteroom of KT	Discussed in the committee	Planning to implement during durga puja time.	30.08.23	Maintenance Engineer.	Closed (23.10.23)
2	Boys & Girls' hostel Cleanliness needs To be maintained properly.	Discussed in the committee.	Cleaning process is going on	20.12.23	House keeping dept.	Ongoing process
3	HEPA filters status in OT.	Discussions done by committee.	Validation tests done in March and reports submitted – ok. Subsequent validation planned in December this year.	10.12.23	Maintenance engineer.	10.12.23
4	Kitchen hygienic status needs to be improved	Discussions done by committee	Processing is going on	7.12.23	Quality & F&B	Ongoing process
5	AMS group should be focused on antibiotic prophylaxis.	Discussions done by committee.	It is an ongoing process.	20.12.23	Quality & AMS group	Ongoing process
6	Biomedical waste Site visit.	Discussed in the Committee.	Planning to visit B.M.W site.	12.12.23	Housekeeping manager & ICN	12.12.23

	B.M.W- Agreement renewal.	Discussed in the Committee.	Process initiated.	20.10.23	Quality& House keeping manager.	30.11.2023
6	Dialysis central line dressings should be appropriate.	Matter has been discussed in the committee.	Dialysis, central line dressings to be done properly Without exposing of the leads	12.10.23	HIPACC & Dialysis Manager.	Closed

8.Summary of discussion on Reports / documents of all essential Agenda items presented

S. No.	Agenda Item	Updates / Points	Actionable	Responsibility	Timeline
1	MOS - HAI Concerns / Scores	Satisfactory	--	--	--
2	CESC – HAI Score / trend / Analysis / Concerns	There is no HAI noted	--	--	--
3	BMW License / Vendor Agreement validity / regulatory reports status	All documents updated.	--	HK Admin	23.09.2024
4	Needle Stick Injury data / concerns	None reported in April, 2023.	Smaller auto-sealed sharp container blunt needles for medicine reconstitution.	ICN	Will be monitored for continued compliance.

5	Infection Control & BMW Trainings update	Minor noncompliance in waste disposal in some areas.	To continue training of all staffs on BMW management.	ICN	Ongoing process.
6	Surveillance reports (High Risk Areas)	All the surveillance reports show - no growth.	--	--	--
7	Vaccination status update	100% updated	--	--	--
8	AMS status & concerns	Worsening practices of surgical antimicrobial prophylaxis discussed.	Also decided by HIPACC was to implement audit of empiric antimicrobial practice by using tool provided by central AMS team. The empiric AMS policy shared by central AMS team to implemented across. A session has been planned on AMS policies.	Medical Admin ICO HIPACC AMS Nurse	20.11.2023 and ongoing
9	Data Validation Report	Presented and discussed	--	--	--
10	Key concerns - OT C/S Report, environment surveillance (Temp / Pressure / Humidity), HEPA Filters	All reports satisfactory	--Planing of changing the Hepafilters	Maintanance Engineer.	20.10.23

11	CSSD Indicators	Nothing significant	To continue the good work	CSSD OT team	--
12	Construction / Repair planned	None at present	--	--	--
13	Any new products for Approval	None at present	--	--	--

9. Other Agenda Items

S. No.	Agenda Item	Discussion	Actionable	Responsibility	Timeline
1	Urgent maintenance and infection control requirement in the base kitchen	As per Anandapur team's base kitchen visit findings the FHKI team also planning to visit and area for surveillance and follow ups.	Planning to visit the area with guidance on actionable and surveillance culture if applicable.	ICN	20.11.2023.
2	Proper water supply at ICU hand washing area.	Discussed in the committee	As soon as possible water supply corrections will be done	HIPACC & Maintenance Engineer.	20.11.2023
3	Dr. Mustafa will co-ordinate with the consultants whenever	Discussed in the committee.	Planning to implement.	Quality	With immediate effect

	escalation & De-escalations are not taking place.				

Signature of Convener.

Pulak Mulchey
Signature of Chairman.

MSOG/HICC.MOM/20220401



Pravraj

MSOG/HICC.MOM/20220401



MINUTES OF HOSPITAL INFECTION CONTROL COMMITTEE

NAME OF UNIT: FORTIS HOSPITAL AND KIDNEY INSTITUTE

1. Date & Time: 23.08.2023 at 4.00 pm
2. Total no. of Members in the committee: 16
3. Number of members attended: 13
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative:
None
6. Agenda circulated 3 days prior to meeting (Yes/No): Yes
 - a. Action Taken Report on previous committee minutes- Dr Arindam
 - b. Any Key update from HMC – Dr Partha
 - c. Infection Control Data including MOS & CESC & trend analysis of HAIs
 - d. BMW License, Vendor Agreement validity & regulatory reports – Ms Pampa
 - e. BMW Audit findings/ issues /concerns-ICN
 - f. Needle Stick Injury data, Audits- ICN
 - g. Infection Control & BMW Trainings- ICN
 - h. Surveillance reports- ICN
 - i. Vaccination Record update- ICN
 - j. AMS update - Dr Arindam/Sr. Ramandeep
 - k. Data Validation Report
 - l. OT Report- ICN
 - m. CSSD Update-
 - n. Construction/Repair planned-
 - o. Approval of any new products-
 - p. Any issues/ Concerns/ Incidents -
 - q. Important Matters for decision -
 - r. Important matters for Information.
7. Action Taken Report (ATR) of previous meeting---

S. No.	Actionable Item from previous meeting	Date when the actionable was first decided	Responsibility	Timeline	Remarks on closure with date when closed	Remarks on escalation to next higher committee (the point was open for previous two meetings)
1	Smaller sized auto-sealed sharp container for on-site disposal of scalpel blades, stylets and other sharps. Also need blunt end needles for medicine reconstitution.	19.04.2023	Purchase	17.08.2023	Auto sealed sharp containers arranged in all the wards.	Closed
2	New Vaccination policy	23.03.2023	HR Head HIPACC.	17.08.2023	All staffs in KT area for checked history of chicken pox disease. All the high-risk area nurses tested & vaccinated where applicable.	Closed
3.	Hand washing basins in all patient care areas.	22.01.2023	Maintenance HIPACC	31.07.2023.	ICU sink yet to be changed due to alterations in the maintenance team	To be closed by 31.08.2023.

4	Expiratory filters implementation for the ventilators.	19.04.2023	Purchase Head Nursing	30.07.23	Expiratory cassettes are being sterilized by ETO after each patient. A register will be maintained at ICU to record each cycle.	Closed
5	AMS Compliance	20.07.2023	Medical Admin AMS Nurse HIPACC	31.08.2023	Audit of empiric antimicrobial practice initiated. Posters shared in all nursing stations.	To be continued
6	Ultrasonic cleaner for scopes	20.07.2023	Biomedical team	2024	Will be placed in the next CAPEX	--
7	Infection control issues in OT	20.07.2023	ICN Quality ICO	20.08.2023	ICN has started generating reports following regular OT rounds. The reports to be sent in appropriate excel format for ease of access	Closed
8	Few OT door stoppers need to be arranged	20.07.2023	Maintenance team	15.08.2023	Fixed all the door stoppers	Closed
9	Antifungal painting required in the anteroom of KT room	20.07.2023	Maintenance team.	15.08.2023	The painting is due and will be completed soon. Stat fumigation to be used for one time effect.	To be followed up with Maintenance team. 15.09.2023 (open)

10	Sterilization of oxygen flow meters	20.07.2023	Nursing in-charges ICN Biomedical team	31.08.23	Oxygen flow meters being sent to CSSD for ETO Sterilization. A register is being maintained. Biomedical team to procure more flowmeters to manage inventory. ICN to collect samples of water from humidifier for surveillance culture.	Closed. To be followed up 30.09.2023 Random
11	Knife dishes have rust on them.	20.07.2023	HK team ICN Biomedical team	15.08.23	Procured better quality knife dishes and appropriate chemicals for removal of rust.	Closed

8.Summary of discussion on Reports / documents of all essential Agenda items presented

S. No.	Agenda Item	Updates / Points	Actionable	Responsibility	Timeline
1	MOS - HAI Concerns / Scores	Satisfactory	--	--	--
2	CESC – HAI Score / trend / Analysis / Concerns	There is no HAI noted	--	--	--
3	BMW License / Vendor Agreement validity / regulatory reports status	All documents updated.	--	HK Admin	23.09.2024
4	Needle Stick Injury data / concerns	None reported in April, 2023.	--	ICN	Will be monitored for continued compliance.
5	Infection Control & BMW Trainings update	Minor noncompliance in waste disposal in some areas.	To continue training of all staffs on BMW management.	ICN	Ongoing process.
6	Surveillance reports (High Risk Areas)	All the surveillance reports show - no growth.	- Planning to filling up the forms for 6cases	-	-
7	Vaccination status update	100% updated	--	--	--
8	AMS status & concerns	Discussed regarding high use of Carbapenems as empiric choice and also choice and duration of	The issues to be raised in the next AMS session in HMC meeting. The Antibiogram for the first half of 2023 was also presented	Medical Admin ICO HIPACC	Will be followed up for continuous compliance

		surgical antibiotic prophylaxis.	and analyzed. The same to be shared in hard copy with all clinical teams and nursing stations. The AMS posters shared by central AMS team to be circulated in the form of posters, flyers along with other selected WHO posters intended for public awareness.	AMS Nurse	
9	Data Validation Report	Presented and discussed	--	--	--
10	Key concerns - OT C/S Report, environment surveillance (Temp / Pressure / Humidity), HEPA Filters	All reports satisfactory	--	--	--
11	CSSD Indicators	Nothing significant	To continue the good work	CSSD OT team	--
12	Construction / Repair planned	None at present	--	--	--
13	Any new products for Approval	None at present	--	--	--

9. Other Agenda Items

S. No.	Agenda Item	Discussion	Actionable	Responsibility	Timeline
1	Maintenance bundle to be set for the OPD central lines to prevent infection.	Discussed in the committee	Planning to set bundles for the OPD central lines to prevent infection.	HIPACC & Quality	20.09.23
2	RO water sampling from dialysis unit	RO water samples sent from dialysis unit has always been sterile.	While the same is good but we need to ensure sampling is done properly. Collecting sample from the dialyzer port will be ensured by ICN.	Dialysis in charge & ICN	31.08.2023
3	Boys & Girls hostel need cleanliness	Discussed in the committee regarding cleanliness and hygiene in the hostels	Housekeeping and Maintenance to ensure the same immediately and in future.	Housekeeping dept. Maintenance ICN	30.09.2023

Signature of Convener



[Handwritten signature]

Parlak Mulehmye
Signature of Chairman

