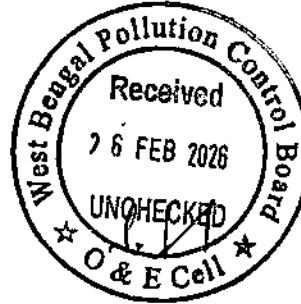


26th, February , 2026

The Chief Engineer (O&E Cell)
West Bengal Pollution Control Board
Camac Street Circle Office
Paribesh Bhawan
10A, Block -LA sector -III
Saltlake
Kolkata -700098



Dear Sir/Madam

Subject: Submission of Form-IV

Please find enclose the "Annual Report" of Bio-Medical Waste generated and disposed of from Fortis Hospital & Kidney Institute at 111A, Rash Behari Avenue; Kolkata-700029, Kolkata for the year of 2025 as per the format specified by your Office.

Thanking You

For Fortis Hospitals Ltd, Kolkata



Dr. R. Sandhya. Rao

Facility Director

Note: There was no occurrence of any type of incidents (minor/major) at Hospital during handling /transportation of BMW in the year 2025 .

FORTIS HOSPITALS LIMITED

Regd. Office : Escorts Heart Institute and Research Centre, Okhla Road, New Delhi - 110025
Tel : +91 11 2682 5000, Fax : +91 11 4162 8435 CIN : U93000DL2009PLC222166, GST : 19AABCF3718N1ZB

 **Fortis** SPECIALITY Hospital

Form - IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1.	Particulars of the Occupier	:	FORTIS HOSPITAL&KIDNEY INSTITUTE
	(i) Name of the authorised person (occupier or operator of facility)	:	DR.RAVVA SANDHYA. RAO
	(ii) Name of HCF	:	FORTIS HOSPITAL & KIDNEY INSTITUTE
	(iii) Address for Correspondence	:	FORTIS HOSPITAL & KIDNEY INSTITUTE 111A,RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(iv) Address of Facility	:	FORTIS HOSPITAL & KIDNEY INSTITUTE 111A,RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(v)Tel. No, Fax. No	:	+91 33 6627 6800 Fax.No : +91- 33-2463-4802
	(vi) E-mail ID	:	fhki@fortishealthcare.com
	(vii) URL of Website	:	http://www.fortishealthcare.com/india/hospitals-in-west-bengal/fortis-hospital-kidney-institute-kolkata/bmw
	(viii) GPS coordinates of HCF or CBMWTF	:	Latitude: 22.518463807088526 Longitude: 88.35614508201321 (Attached)
	(ix) Ownership of HCF or CBMWTF	:	Corporate
	(x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	:	Authorisation No.: 144-SEE-CAMAC-WBPCB-BM-220-2015 valid up to 31.07.2027
	(xi). Status of Consents under Water Act and Air Act	:	Valid up to: 31.07.2027
2.	Type of Health Care Facility	:	Private Hospital

2	(i) Bedded Hospital	:	No. of Beds: 75		
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	NA		
	(iii) License number and its date of expiry	:	CE License No: 3424587 Validity: 21-06-2027		
3.	Details of CBMWTF	:	NA		
	(i) Number healthcare facilities covered by CBMWTF	:	NA		
	(ii) No of beds covered by CBMWTF	:			
	(iii) Installed treatment and disposal capacity of CBMWTF:	:	NA		
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	NA		
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	Yellow Category : 356 Kg (Per month)		
			Red Category 763 kg (Per month)		
			White: 63 kg (Per month)		
			Blue Category : 79kg (Per month)		
			Covid wast-2Kg (Per month) General Solid waste: 1565kg		
5	Details of the Storage, treatment, transportation, processing and Disposal Facility				
	(i) Details of the on-site storage facility	:	Size: NA		
		:	Capacity :NA		
		:	Provision of on-site storage : (cold storage or any other provision) : NA		
disposal facilities		Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per annum
		Incinerators Plasma Pyrolysis			

		Autoclaves Microwave Hydroclave Shredder Needle tip cutter or Destroyer Sharps encapsulation or concrete pit Deep burial pits: Chemical disinfection: Any other treatment equipment:	- NA
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum.	Red Category (like plastic, glass etc.)	NA
	(iv) No of vehicles used for collection and transportation of biomedical waste		NA
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	Incineration Ash ETP Sludge	Quantity Generated Where disposed
	(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	Medicare Environmental Management (P) Ltd HMC Dumping site Belgachia F-Road Howrah-107	
	(vii) List of member HCF not handed over bio-medical waste		NA
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period		Yes (Attached)
7	Details trainings conducted on BMW		
	(i) Number of trainings conducted on BMW Management.		24(Attached)
	(ii) number of personnel trained		52
	(iii) number of personnel trained at the time of induction		20 (Attached)
	(iv) number of personnel not undergone any training so far		NIL
	(v) whether standard manual for training is available?		YES
	(vi) any other information)		NO
8	Details of the accident occurred during the year		NIL
	(i) Number of Accidents occurred		NIL
	(ii) Number of the persons affected		NA

	(iii) Remedial Action taken (Please attach details if any)		NA
	(iv) Any Fatality occurred, details.		NA
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?		NA
	Details of Continuous online emission monitoring systems installed		NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		YES NOT A SINGLE TIME
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		Yes, As per Standard
12	Any other relevant information	:	NIL

Certified that the above report is for the period from 1ST Jan,2025 -31ST Dec 2025

.....

Name and Signature of the Head of the Institution



Date: 26-02-2026.

Place: Kolkata

Fortis Hospital & Kidney Institute

11, A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
Tel. : +91 33 6627 6800, Fax : +91 33 2463 4802
E-mail : fhki@fortishealthcare.com, Web : www.fortishealthcare.com



Training

Department : Housekeeping

Subject : Bio Medical Waste segregation and handling.

Training conducted by : Pampa Das, Manish Das, Nandini Das, Anindita Das, Chingdephal Mukherjee.

Date : 01-09-2025.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Aman Mu. Routh.	Aman K. Routh
2.	Hiranjay Mondal.	Hiranjay Mondal
3.	Jyotsna Ghosh.	Jyotsna Ghosh
4.	Prabin Boyan.	Prabin Ghosh
5.	Subrata Maity.	Subrata Maity
6.	Dilip Sandan.	Dilip Sandan
7.	Sarita Ali Khan.	Sarita Khan
8.	Mamoni Sanyal.	Mamoni Sanyal
9.	Ratna Ghosh.	Ratna Ghosh
10.	Prasanna Mondal.	Prasanna Mondal
11.	Sima Dutta.	Sima Dutta
12.	Ruma Roy.	Ruma Roy
13.	Silpa Ghosh.	Silpa Ghosh
14.	Rumpa Sandan.	Rumpa Sandan
15.	Raja Chatterjee.	Raja Chatterjee
16.	Christy Choudhury.	Christy Choudhury
17.	Manish Das.	Manish Das
18.	Manish Das.	Manish Das
19.	Sanjib Biswas.	Sanjib Biswas
20.	Buddhadab Ghosh. s/v.	Buddhadab Ghosh
21.	Soyandip Das. s/v.	Soyandip Das

Signature of HK in charge



Manish Das
01-09-2025

Prabh
11/09/2025

Fortis Hospital & Kidney Institute

111A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
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E-mail: fhki@fortishealthcare.com, Web: www.fortishealthcare.com



Training

Department : Housekeeping

Subject : *BIO Medical Waste segregation and handling.*

Training conducted by : *Pampa Das, Haridas Dasgupta, Chingulphal मुखर्जी*

Date : *06-09-2025.*

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	<i>Biplab Sarker.</i>	<i>Biplab Sarker</i>
2.	<i>Subrata Sarker.</i>	<i>Subrata Sarker</i>
3.	<i>Biswasit Nayak.</i>	<i>Biswasit Nayak</i>
4.	<i>Manas Hazra.</i>	<i>Manas Hazra</i>
5.	<i>Preetam Barik.</i>	<i>Preetam Barik</i>
6.	<i>Deepati Das.</i>	<i>Deepati Das</i>
7.	<i>Pratyasha Patra.</i>	<i>Pratyasha Patra</i>
8.	<i>Sunait Majumdar.</i>	<i>Sunait Majumdar</i>
9.	<i>Monish Das.</i>	<i>Monish Das.</i>
10.	<i>Raja Chakrabarty.</i>	<i>Raja Chakrabarty</i>
11.	<i>Tumpa Sarker.</i>	<i>Tumpa Sarker</i>
12.	<i>Puspa Adak.</i>	<i>P Adak</i>
13.	<i>Shambu Nath Khanna.</i>	<i>Shambu Nath Khanna</i>
14.	<i>Prabin Roy.</i>	<i>Prabin Roy</i>
15.	<i>Shrabanti Saha.</i>	<i>Shrabanti Saha</i>
16.	<i>Amit Kumar.</i>	<i>Amit Kumar</i>
17.	<i>Mahanta Majumdar.</i>	<i>Mahanta Majumdar</i>
18.	<i>Joseph Paul.</i>	<i>Joseph Paul</i>
19.	<i>Krishna Das.</i>	<i>Krishna Das</i>
20.	<i>Subanta Das.</i>	<i>Subanta Das</i>
21.	<i>Samin Das, etc.</i>	<i>Samin Das</i>

Pampa Das
Signature of HK in charge

Haridas Dasgupta
06-09-2025

Chingulphal
6-9-25



Fortis Hospital & Kidney Institute

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Training

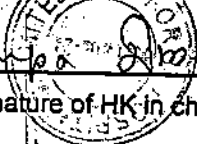
Department: Housekeeping

Subject: Bio medical waste segregation and handling.

Training conducted by: Pampa Das, Manish Das, Shingneipha Mukherjee.

Date: 10-09-2025.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Bappa Goswami.	Bappa Goswami
2.	Tapas Mondal.	Tapas Mondal
3.	Jhuma Mondal.	Jhuma Mondal
4.	Suma Mahata.	Suma Mahata
5.	Susanta Das.	Susanta Das
6.	Aftab Alam.	AFTABALAM
7.	Joseph Paul.	
8.	Manmohan Manohar.	
9.	Khokan Sarder.	H. M. Kansari
10.	Mamoni Sonpu.	Khokan Sarder
11.	Subhankar Naskar.	Mamoni Sonpu
12.	Rakhi Ghosh.	Subhankar Naskar
13.	Manisha Das.	
14.	Silpa Ghosh.	Manisha Das
15.	Pratyanka Patra.	Silpa Ghosh
16.	Rajkumar Manmohan.	Pratyanka Patra
17.	Arif Sarder.	Rajkumar Manmohan
18.	Vova Mardan.	Arif Sarder
19.	Subrata Maity.	Vova Mardan
20.	Samir Das. spv.	Subrata Maity
21.	Sumit Shinge. spv.	Samir Das

Signature of HK in charge


M. Naskar
10-09-2025

Fortis Hospital & Kidney Institute

111A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
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Training

Department : Housekeeping

Subject: Bio medical waste segregation and handling.

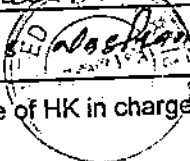
Training conducted by: Haridas Naeken, Chingmeiphat mulbensee.

Date: 13-09-2025

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Mohanta Maldan.	Moloy Halder
2.	Sunait Maldan.	Sunait
3.	Ruma Roy.	Ruma Roy
4.	Pampa Mondal.	Pampa Mondal
5.	Tapas Mondal.	Tapas Mondal
6.	Jhuma Mondal.	Jhuma Mondal
7.	Soma Mahato.	Soma Mahato
8.	Dina Maldan.	Dina Maldan
9.	Subrata Sandan.	Subrata Sandan
10.	Preetam Barfela.	Preetam Barfela
11.	Rajesh Bhosh.	Rajesh Bhosh
12.	Ushant Sandan.	Ushant Sandan
13.	Subhankar Naeken.	Subhankar Naeken
14.	Dilip Sandan.	Dilip Sandan
15.	Aradhna Bag.	Aradhna Bag
16.	Manoj Sankar.	Manoj Sankar
17.	Ramesh Patil.	Ramesh Patil
18.	Sipra Ghosh.	Sipra Ghosh
19.	Manas Ghosh.	Manas Ghosh
20.	Sumit Ghosh. Sr.	Sumit Ghosh
21.	Buddhadab Ghosh. Sr.	Buddhadab Ghosh

For: Haridas Naeken

Signature of HK in charge



H. Naeken
13-09-2025

Ramu
13/9/25

Fortis Hospital & Kidney Institute

11A, Rash Behari Avenue,
Kolkata- 700 029, West Bengal, India
Tel : +91 33 6627 6800, Fax : +91 33 2463 4802
E-mail : fhki@fortishealthcare.com, Web : www.fortishealthcare.com



Training

Department : Housekeeping

Subject : Bio medical waste segregation and handling.

Training conducted by : Manidas Nathani, Chingcheipha Mukherjee, Dr. Partha Bilash Ghosh.

Date : 25-09-2025.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Mohanta Malda.	Mohanta Malda
2.	Sima Dutta.	Sima Dutta
3.	Priyanka Patra.	Priyanka Patra
4.	Hirannoy Mondal.	Hirannoy Mondal.
5.	Subhankar Nathani.	Subhankar Nathani
6.	Khokan Sarda.	Khokan Sarda
7.	Subrata Sarda.	Subrata Sarda
8.	Susanta Das.	Susanta Das
9.	Aminul Min.	Aminul Min
10.	Deepali Das.	Deepali
11.	Manju Das.	Manju Das
12.	Ramesh Patra.	Ramesh Patra
13.	Prasanta Ghosh.	Prasanta Ghosh
14.	Prabin Das.	Prabin Das
15.	Biswajit Das.	Biswajit Das
16.	Monish Das.	Monish Das.
17.	Aftab Alam.	AFTABALAM
18.	Manas Das.	Manas Das
19.	Subrata Maity.	Subrata Maity
20.	Samin Das, S/N.	Samin Das.
21.	Sujay Das, S/N.	Sujay Das

For: Manidas Nathani.

Signature of HK in charge

Prabhu
25/09/25

M...
25/09/25

...
24/09/25

NAME- PRIYANKA PATRA.

DATE OF JOINING – 24/02/2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	24-02-25	Priyanka Patra
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	24-02-25	Priyanka Patra
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	24-02-25	Priyanka Patra
4	Needle stick injury, Spillage management & Hand hygiene	25-02-25	Priyanka Patra
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	25-02-25	Priyanka Patra
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	25-02-25	Priyanka Patra
7	Firefighting training	28-02-25	Priyanka Patra
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	28-02-25	Priyanka Patra

Priyanka Patra
Employee Signature

Signature of H.K In charge



NAME- SARIF ALI KHAN.

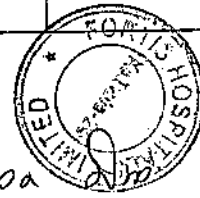
DATE OF JOINING – 28/03/2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	28-03-2025.	Sarif ali Khan
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	28-03-2025.	Sarif ali Khan
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	28-03-2025.	Sarif ali Khan
4	Needle stick injury, Spillage management & Hand hygiene	29-03-2025.	Sarif ali Khan
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	29-03-2025.	Sarif ali Khan
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	30-03-2025.	Sarif ali Khan
7	Firefighting training	30-03-2025.	Sarif ali Khan
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	30-03-2025.	Sarif ali Khan

Sarif ali Khan
Employee Signature

Pampa
Signature of HK In charge



NAME-RUMA ROY.


DATE OF JOINING – 30/05/2025

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	30-05-2025	Ruma Roy
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	30-05-2025	Ruma Roy
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	30-05-2025	Ruma Roy
4	Needle stick injury, Spillage management & Hand hygiene	31-05-2025	Ruma Roy
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	31-05-2025	Ruma Roy
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	31-05-2025	Ruma Roy
7	Firefighting training	01-06-2025	Ruma Roy
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	01-06-2025.	Ruma Roy

Ruma Roy
Employee Signature

Pampa
Signature of HK In charge



NAME- SUBHANKAR NASKAR.

DATE OF JOINING – 11/07/2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	11-07-2025	Subhankar Naskar
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	11-07-2025	Subhankar Naskar
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	11-07-2025	Subhankar Naskar
4	Needle stick injury, Spillage management & Hand hygiene	12-07-2025	Subhankar Naskar
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	12-07-2025	Subhankar Naskar
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	12-07-2025	Subhankar Naskar
7	Firefighting training	13-07-2025	Subhankar Naskar
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	13-07-2025	Subhankar Naskar

Subhankar Naskar

Employee Signature



Signature of HK In charge

NAME- AMIRUL MIR.


DATE OF JOINING – 18/08/2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	18-08-25	Amirul mir
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	18-08-25	Amirul mir
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	18-08-25	Amirul mir
4	Needle stick injury, Spillage management & Hand hygiene	19-08-25	Amirul mir
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	19-08-25	Amirul mir
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	19-08-25	Amirul mir
7	Firefighting training	20-08-25	Amirul mir
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	20-08-25.	Amirul mir

Amirul mir
Employee Signature

Pampra
Signature of HK In charge



NAME- PRABIR GAYAN.


DATE OF JOINING – 24/08/2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	24-08-25	Prabir Gayan
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	24-08-25	Prabir Gayan
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	24-08-25	Prabir Gayan
4	Needle stick injury, Spillage management & Hand hygiene	25-08-2025	Prabir Gayan
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	25-08-25	Prabir Gayan
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	25-08-25	Prabir Gayan
7	Firefighting training	26-08-25	Prabir Gayan
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	26-08-25.	Prabir Gayan

Prabir Gayan
Employee Signature

Pampos
Signature of HK In charge



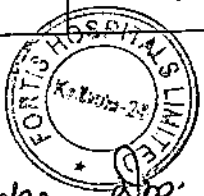
NAME- DUDHKUMAR CHAKRABORY.

DATE OF JOINING – 25-10-2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	25-10-2025	Dudh Kumar Chakraborty
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	25-10-2025	Dudh Kumar Chakraborty
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	25-10-2025	Dudh Kumar Chakraborty
4	Needle stick injury, Spillage management & Hand hygiene	26-10-2025	Dudh Kumar Chakraborty
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	26-10-2025	Dudh Kumar Chakraborty
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	26-10-2025	Dudh Kumar Chakraborty
7	Firefighting training	27-10-2025	Dudh Kumar Chakraborty
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	27-10-2025	Dudh Kumar Chakraborty

Dudh Kumar Chakraborty
Employee Signature


Pampa
Signature of HK In charge

NAME- BHARATI SARDAR.

DATE OF JOINING – 25-10-2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	25-10-2025	ભારતી સરદાર
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	25-10-2025	ભારતી - સરદાર
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	25-10-2025.	ભારતી - સરદાર
4	Needle stick injury, Spillage management & Hand hygiene	26-10-2025.	ભારતી - સરદાર
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	26-10-2025	ભારતી - સરદાર
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	26-10-2025	ભારતી - સરદાર
7	Firefighting training	27-10-2025.	ભારતી - સરદાર
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	27-10-2025.	ભારતી - સરદાર

ભારતી - સરદાર

Employee Signature

Pampa
Signature of HK In charge



NAME- DEBRAJ MONDAL.

DATE OF JOINING – 18-11-2025.

INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	18-11-25	Debraj Mondal
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	18-11-25	Debraj Mondal
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	18-11-25	Debraj Mondal
4	Needle stick injury, Spillage management & Hand hygiene	19-11-25	Debraj Mondal
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	19-11-25	Debraj Mondal
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	19-11-25	Debraj Mondal
7	Firefighting training	20-11-25	Debraj Mondal
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	20-11-25.	Debraj Mondal

Debraj Mondal
Employee Signature

Pampa D
Signature of HK In charge



NAME- SANKAR MALLICK.

DATE OF JOINING – 15-12-2025.

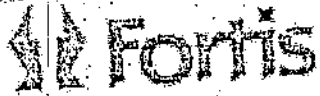
INDUCTION TRAINING SCHEDULE

SL NO	SUBJECT	TRAINING DATE	ATTENDANT SIGNATURE
1	Induction about hospital facility & service	15-12-25	Sankar Mallik
2	Basic cleaning protocol & knowledge of chemicals & disinfectant chemical in use	15-12-25.	Sankar Mallik
3	About PPE, Biomedical Waste segregation, Bio hazard sticker.	15-12-25	Sankar Mallik
4	Needle stick injury, Spillage management & Hand hygiene	16-12-25.	Sankar Mallik
5	Grooming standards, basic hygiene, soft skills on behavioural and ethical standards	16-12-25.	Sankar Mallik
6	How to handle infected & normal linen? Process and protocol for handling vulnerable patients	16-12-25.	Sankar Mallik
7	Firefighting training	17-12-25.	Sankar Mallik
8	Our hospital emergency codes. Code Red, Blue, Orange, Purple, Pink & Grey with contact numbers	17-12-25.	Sankar Mallik

Sankar Mallik
Employee Signature

Pampa
Signature of Hk In charge





Fortis Hospital & Kidney Institute, Rashbehari, Kolkata

ATTENDANCE

UNIT: FHKI

VENUE: CONFERENCE HALL

TOPIC: INFECTION CONTROL COMMITTEE MEETING

Sl No	Name	Designation	Signature
1	MR.BAISHPAYAN MUKHERJEE	FACILITY DIRECTOR	Baishpayan Mukherjee
2	DR.ANASUYA BOSE	HEAD MEDICAL	Anasuya Bose
3	DR.PULAK MUKHERJEE	CHAIR MAN	Pulak Mukherjee
4	DR.ARINDAM CHAKRABORTY	MICROBIOLOGIST	Arindam Chakraborty
5	MS.SATHYA ANANDA KUMAR	CHIEF NSG OFFICER	Sathya Ananda Kumar
6	DR.PARTHA BIKASH GHOSH	QUALITY HEAD	Partha Bikash Ghosh
7	DR.R.N.SAIGAL	CLINICIAN	R.N.Saigal
8	MR .ARITRA ROY	DEPUTY MANAGER MAINTENANCE	Aritra Roy
9	MS.MITA GHOSH	ASSISTANT CHIEF NSG OFFICER	Mita Ghosh
10	MR.ABHISHEK GUPTA	BIO-MEDICAL ENGINEER	Abhishek Gupta
11	MS.SOHINIEE SEAL	DIETICIAN	Absent
12	MS.PAMPA DAS	ASSISTANT MANAGER HOUSE KEEPING	Pampa Das
13	MS.M.Chan Chan Devi	QUALITY NURSE	Chan Chan Devi
14	MS.L.SUNILA DEVI	CRITICAL CARE INCHARGE	L.Sunila Devi
15	MS.JHUMMA MUKHERJEE	DIALYSIS MANAGER	Jhumma Mukherjee
16	MR.GOPAL MAITY	OT MANAGER	Gopal Maity
17	MS.NIREEKSHANA ELISHA	INFECTION CONTROL NURSE	Nireekshana Elisha

DATE:TIME:12.02.25 AT 4.00PM.

MINUTES OF HOSPITAL INFECTION CONTROL COMMITTEE

NAME OF UNIT: FHKI Hospital, Kolkata-29

1. Date & Time: 12.02.2025 from 4:30 pm - 5:30 pm
2. Total no. of Members in the committee: 16
3. Number of members attended: 14
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative: No
6. Agenda circulated 3 days prior to meeting (Yes/No): Yes.
7. Action Taken Report (ATR) of previous meeting: Yes.

S. No.	Actionable Item from previous meeting	Date when the actionable was first decided	Responsibility	Timeline	Remarks on closure with date when closed	Remarks on escalation to next higher committee (if the point was open for previous two meetings)
1	HEPA filter installation planned	23.11.2024	Maintenance team	15.02.2025	Particle count reports in hand and planned for filter changes. Once installation is complete perform leak test before	30.04.2025

					commissioning the ORs.	
2	OT scrub basin has unsterile water supply.	17.01.2025	Maintenance team	15.02.2025	RO water lines to be provided to the area once the new OT complex is built.	30.04.2025
3	Growth of <i>Pseudomonas sp.</i> in the RO water supply	17.01.2025	Maintenance team ICN	Immediate tank cleaning was planned by 19.01.2025.	Weekly water tank cleaning is being performed. Maintenance head and ICN to supervise the exercise.	Fresh water samples to be collected weekly till the issue is resolved.

Summary of discussion on Reports / documents of all essential Agenda items presented.

S. No.	Agenda Item	Updates / Points	Actionable	Responsibility	Timeline
1	MOS - HAI Concerns / Scores	MOS compliance: CAUTI - 98%, CLABSI, VAP - 100%, SSI - 99%. 4004-No date & Time stamp found on catheter secure area. 4006-No secure found over the catheter.	Spot teaching provided to allocated nurses and spot corrections made. Audit findings were closed on spot and Staffs given training on maintenance of invasive devices.	All concerned ICN Maintenance	15.03.2025

2	CESC - HAI Score / trend / Analysis / Concerns	VAP-0 SSI-0 CLABSI-0 CAUTI: 0 HAI rate: 0	HAI surveillance process has improved. The Pathology lab is playing its part in providing culture data on a timely manner to the ICN.	ICN Lab ICO	With immediate effect.
3	BMW License / Vendor Agreement validity / regulatory reports status	All updated	ICN to supervise schedules and reports when available.	Head-Admin & HK. ICN	To be updated when next due.
4	Needle Stick Injury data / concerns	Sharp injury-1 / BBF - 0	All staffs to be encouraged to careful while handling of sharps and prompt self-reporting of blood/body fluid exposure cases for personal safety. Measure undertaken for prevention of NSI to be followed in all patient care areas, which needs to be continued.	ICN	Continuous compliance required.
5	Infection Control & BMW Trainings update	Improper disposal of biomedical waste in some areas.	Regular training of all staffs to continue with emphasis on biomedical waste disposal. Spot teaching during audit and notifying areas with repeated noncompliance.	HK team ICN.	Continuous training and monitoring
6	Surveillance reports	There have been bacterial growths found in the nursing hostels.	The Girl's and Boy's hostel overhead water tanks to be cleaned immediately and purifier filters to be changes asap.	ICN Maintenance	10.03.2025
7	Vaccination status update	Updated (7/7 staffs jabbed) -- 100%	Hepatitis B vaccine availability has improved. HR to keep the ICN informed about newly joined staff details.	HR & ICN	Ongoing process

8	AMS status & concerns	Use of Carbapenems in RIRS cases remains a concern.	The peri-surgical antibiotic usage pattern to be monitored and surgeons spoken with from time to time to raise awareness and to be escalated if required.	ICN OT Manager MS	15.03.2025.
9	Key concerns - OT C/S Report, environment surveillance/CSSD	Issue of unsterile water supply to the area as discussed above. One door between Pre-post room and corridor remains open due to non-functioning door closure.	Action items as planned and mentioned above. The concerned door to be kept closed manually by the staffs working in the area. A door clamp to be fitted if feasible.	Maintenance team ICN	15.03.2025

A. Other Agenda Items

S. No.	Agenda Item	Updates / Points	Actionable	Responsibility	Timeline

Signature of Contener



Signature of Chairman

